



Hampton Township

Regular Board Meeting Minutes September 19, 2023 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angie Niebur
Clerk	Molly Weber

Others in attendance were: Matt Belanger (Dakota County), Al Bester, Beth Bester, Joe Moes, Bev Moes, Brian Haugen and Linda Gergen.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Deputy Bobby Lambert was present. Stated construction and accidents are still happening and that more signage has been going up.

ROAD REPORT- Otte Excavating

- **250th between Greg's and Highway 56** – Otte's will fix this once we get rain this week. County did chloride on 225th due to transient traffic.

PLANNING COMMISSION SYNOPSIS

- **Brian Haugen-Land Proz (representing Delores Gergen)**
 - 507.208.0791
 - PID#17.03400.76.010
 - ? on Conservation Easement and AG Preserve

Brian requested a property split to accommodate buildable lots. The split will separate 7.95 acres from the rest of the property that is in the Conservation Easement (Farm and Ranch Lands Protection Program {FRPP}). They plan to follow the Easement but will get it surveyed. They may split the property the entire property is purchased. Planning Commission stated if they split the property then sell they will lose the buildable as it will not be an entire 40 acres or allow clustering. They were advised they would need to get their questions with the AG Preserve answered by the County. **Dave Peine made a motion to recommend they be allowed to do the Parcel Split of 7.95 acres. Casandra Schaffer seconded. Motion carried.**

Of the 80 acres there are 8 acres of the farmstead they want to split off of PID#17-03400-76-010. If the land is bought by 2 different people, Gergens will do the parcel split before they close. If the same person buys all 80 acres, they can request the parcel split. They own a contiguous 5 quarter quarter sections in section 34. 200 acres total with the opportunity to cluster buildables. They are selling 212.5 acres. Buildables can only be in the SE quarter of the 80 acres.

Jim Sipe made a motion the Board is willing to approve approximately an 8 acres split from PID#17-03400-76-010 that includes the original homestead. Ryan Sunquist seconded. Motion carried.

- **Peter & Lucy Simones (regarding Delores Gergen Property)**
 - 651.214.6579
 - PID#17.03400.76.010
 - ? on number of buildables

In the SE corner there are 3.49 acres not included in the Conservation Easement. They were advised a minimum property is 1.5 acres. They were also advised they cannot cross over sections with buildables. They have 5 quarter quarter sections with one house. They were advised they need to get the buildables established first and then they can tear down the old house and rebuild.

Jeremy Irrthum made a motion to recommend there are 2 buildables in the SE corner of PID#17-03400-76-010 and 1 buildable in the North quarter quarter of 17-03400-76-010 all in the confines that they are not in the Conservation Easement. Dave Peine seconded. Motion carried.

There is road frontage access. There are 13.5 acres in section 27. They have 3 quarter quarters with no houses. Gergen's cannot split them because of the Easement with the Federal Government. If one person owns all three there are two buildables. **Jim Sipe made a motion so long as all 3 of the following PID# are owned by the same owner, there are at least 2 additional building sites to be clustered within the 3 parcels. PID#17-03400-01-010, PID#17-03400-02-010 and PID#17-03400-76-010. Dan Peine seconded. Motion carried.**

- **Joe, Bev & Renee Moes**
 - Bev.moes@va.gov
 - PID#17-01200-01-010
 - ? on number of buildables

Casondra Schaffer made a motion to recommend that Joe and Bev Moes be allowed 2 buildables on that 80 acres and can put one on the original homestead. Dave Peine seconded. Motion carried.

Jim Sipe made a motion to concur with the Planning Commission recommendation of 2 buildables on PID#17-01200-01-010. Dan Peine seconded. Motion carried.

OLD BUSINESS

- **Township Hall** – construction is moving along. Floor will be poured soon, then framing will start. More details will be discussed as process keeps moving, ie. Drop box for mail, bulletin board for posting, etc. Bills are being paid as they come.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – nothing new
- **VRWJPO email about Model Ordinance and Local Updates** – on hold
- **Building Official Contract** – Tabled from July – Jim Sipe made a few edits in the contract for us and Mark Ceminsky to sign for a one year contract with 2 one year renewals. Board would like to see Beaver Creek Companies in the contract since that is who we pay. **Jim Sipe made a motion to approve the Chair and Clerk to sign the contract with Beaver Creek Companies retroactive June 1, 2023 for Beaver Creek Companies/Mark Ceminsky. Dan Peine seconded. Motion carried.**
- **Beaver Creek Companies Septic Proposal** – Table to October
- **Inspectron Septic Proposal** – Table to October

NEW BUSINESS

- **Al Bester 612.598.1902** ~ has questions for the Board – Al Bester was advised he could put a well on his property. Clerk Molly Weber will order an address number for PID#17-00900-02-011 (18.58 acres) from Dakota County. Al was advised septic is done through Darrel Gilmer and that tank needs to be 10 feet and drain field 20 feet minimum from the house.
- **Matthew Belanger (Dakota County)** – 2021 Hampton Township Well Sampling Program Results Presentation – Matthew came to do presentation about ground water protection that is conducted for free for township residents every 5 years.
- **Dakota Electric Outstanding Leader of the Year Award Nomination Form** - FYI
- **Elections Meetings Information** – need to revisit this as to whether we want to do in-person or mail in balloting.
- **Elections Write-In Resolution** – table until October

REMINDERS:

- Dakota County Township Officer Association Meeting – Wednesday November 1, 2023 @ 6:30pm – Location TBD - FYI

CLERK REPORT:

- Permits ~ 11 permits – 1 windows, 6 reroof, 3 reside, 1 deck and 1 addition – FYI


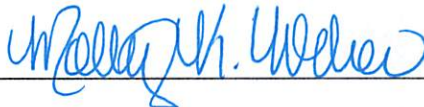
OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6633 to 6654 and 4 EFTs and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried.
 Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:45pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 10/27/23
 Supervisor: 
 Clerk: 

Hampton Township Treasurer's Report

September 2023 (October 17, 2023 Meeting)

9/1/2023	Beginning Checkbook Balance:		\$317,453.11
9/27/23	Danny Endres	Permit	\$649.05
9/27/23	Solomon David	Permit	\$599.86
9/27/23	Cindy Martinson	Permit	\$307.33
9/27/23	Anthony Mingo	Permit	\$86.00
9/27/23	Mike Zappa	Permit	\$81.00
9/27/23	Lawrence Beissel	Permit	\$324.00
9/27/23	Anthony Mingo	Permit	\$81.00
9/27/23	Hampton Township	permit sewer	\$351.00
9/27/23	David Killian	permit	\$86.00
9/27/23	Danny Endres	permit	\$164.00
9/27/23	Dakota Electric Assoc	non-refundable for right of way	\$500.00
9/27/23	ICS Interest		\$349.24
			\$3,578.48

DISBURSEMENTS:

Check #	TOTAL RECEIPTS		
6633	Matthew Bester	Planning Commissioner	\$92.35
6634	Jeremy Irrthum	Planning Commissioner	\$277.05
6635	Angela Niebur	Treasurer salary	\$427.21
6636	Mary Niebur	Asst Treasurer	\$138.52
6637	Dan Peine	Board Member	\$507.92
6638	David Peine	Planning Commissioner	\$277.05
6639	Casondra Schaffer	Planning Commissioner	\$277.05
6640	James Sipe	Board Member	\$288.25
6641	Ryan Sunquist	Board Member	\$441.12
6642	Cody Tix	Planning Commissioner	\$277.05
6643	Molly Weber	Clerk salary	\$1,626.66
6644	Jeanne Werner	Asst Clerk	\$64.38
6645	Janet Otte	Rent	\$500.00
6646	Otte Excavating	Road maintenance	\$690.00
6647	Mark Rauchwarter	website maintenance	\$15.00
6648	Beaver Creek Co	11 permits	\$1,826.26
6649	Anderson Rock & Lime	gravel	\$46,188.77
6650	Hampton Township	permit for township plumbing	\$375.05
6651	Dakota Electric Assoc	work order for township building	\$10,175.16
6652	Greater MN Gas	line boring for township building	\$400.00
6653	Interstate Building Supply	trusses and foam	\$10,408.19
6654	Otte Excavating	new town hall excavate and grade	\$47,450.00
9/19/23	EFT - PERA	3rd quarter	\$1,156.61
9/19/23	EFT - Minnesota Revenue	3rd quarter	\$145.95
9/19/23	EFT - IRS	3rd quarter	\$1,814.94
9/19/23	EFT Century Link	phone expense	\$113.80
	TOTAL DISBURSEMENTS:		\$125,954.34

9/30/23 Ending Checkbook Balance **\$195,077.25**

Ending checkbook balance **\$195,077.25**

plus checks not in (8)
equal ICS Statement Balance 9/30/2023:

\$3,759.63
\$198,836.88

ICS Shadow Money Market Account (980085755)

9/1/23	Beginning Savings Balance	\$287,711.42
9/27/23	Interest Earned	544.38
9/27/23	Ending Savings Balance	\$288,255.80

Escrow Account (000080034306)

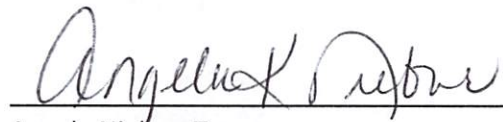
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCIRoads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
9/27/23		Total	\$54,250.00



James Sipe, Supervisor

10/17/23

10.17.2023



Angela Niebur, Treasurer

10/17/2023

10.17.2023